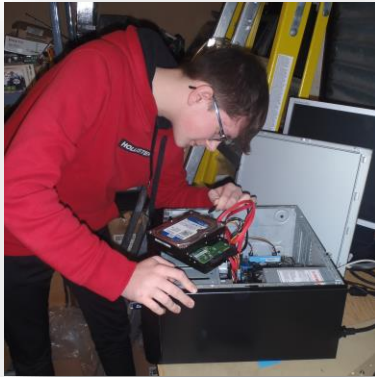


Preparing for Work Experience



"The team have been really nice. I've learned so much about what goes on behind the scenes in a theatre and how much maintenance is required."

"It taught me that work can be fun."

"It made me more confident and independent."

"It gave me insight into what sort of careers are available in the sector."

"I love it here. I really want to come back and volunteer when I'm old enough!"



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You're nearly there!

Your chance to shine!

- Make contacts
- Learn about a workplace
- Develop your skills
 - Teamwork
 - Communication
 - Problem solving
- Get confident
- Get a reference
- Have fun!



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Your Logbook

- In P1 Thursday you will get a personalized logbook
- Follow the checklist on the front
- Complete the first section
- Contact your employer if you need to find stuff out
- Take it with you on your placement
- Complete the diary each day
- Ask your employer to complete their section on your last day
- **Bring it with you on Friday to Careers Day**

We will review and give it back to you with your certificate



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What else to do this week to prepare

- Read about the company online
- Think about the challenges you might face
- If you need protective boots, come to careers



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Whilst on work experience

- Ask questions
- Show enthusiasm
- Show respect to your employer
- Manage your expectations
- What to do if you're sick
- A word on mobile phones
- We may visit you to see how you're getting on



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Having a positive mindset

- **Choosing** to give it a go
- **Wanting** to succeed and do the best you can
- Working through the tricky bits
- Remembering **KAPP**
- Working towards the benefits



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Phoebes Story

Phoebes work experience is in an office. Her Mum sorted the place. She doesn't want to go as she won't know anyone, and she doesn't want to work 'behind a desk' anyway. It all seems a bit pointless and a waste of time. But she would rather do it than go to school. She doesn't even know what the company does.

- Poor body language
- On her phone a lot
- Does tasks but isn't interested in doing the best job
- Just wants to get through the day and go home
- Poor outcomes **for all**
- Decides to prove to herself and to others she can perform
- Thinks about the benefits
- Remembers KAPP
- Goes above and beyond
- Gets top feedback – Feels good
- Gets a good reference and discovers its not all desk work



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How are you feeling?

- “I’m excited but I’m nervous”
- Don’t worry
- I still get this today!
- Harness it



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Come to see us with any questions this week

GOOD LUCK & HAVE FUN!



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If you're in school

- Follow your usual timetable
- During the week think about future options and come to see careers for guidance
- Remember that there will be other opportunities to gain work experience



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